

WEST VIRGINIA WING CAP DRIVER'S LICENCE APPLICATION FORM

When Requesting a CAP Drivers License, please include the following forms...

- *This Form (WVF 75, with Unit Commander's signature)*
- *WV DMV Forms 101-PS-1 and 101-PS-2. Submit NO payment. This service is FREE for WV Wing members who are WV residents. (WV Drivers only)*
- *Copy of State Driver's License.*
- *If you are outside the state of WV, please include a copy of your State Driving Record (available from your state DMV office).*

Send your Completed Packet to the following address:

**WV Wing – CAP
112 Airport Rd
Charleston, WV 25311-1056**

Request for WV Wing CAP Driver's License

Before the Wing Transportation Officer will issue a CAP driver's license to a new member, they are required to do the following:

1. Read CAPR 77-1 "**Operation and Maintenance of CAP Vehicles**"
2. Have the Squadron Transportation Officer show the member how to properly complete a CAPF 73
3. Have the Squadron Transportation Officer show the member how to properly complete a vehicle safety check
4. Member will take a road test with the Squadron Transportation Officer. The driving test will include the following maneuvers:

- Right Turn, Left Turn
- 3-point turn
- Parking
- Instructor will observe operation with regards to signaling, traffic judgment, pedestrians and traffic control systems

5. Instructor will check that all the above maneuvers were completed safely.

I certify that the CAP member has completed all the above tasking with satisfactory results.

Member's Signature: _____ Date: _____

Transportation Officer's Signature: _____ Date: _____

Name: _____ Unit: WV _____

SSN: _____ CAPID: _____ Date of Birth: _____ (mm/dd/yyyy)
(Mandatory - State Law)

Drivers License Number: _____ State: _____ Expires: _____

List restrictions on driver's license: _____

Vehicles you have driven: 12 Passenger Van 5 Passenger truck with trailer
 5 Passenger 4x4 truck 12 Passenger van with trailer
 7 Passenger Mini-van

Unit Commander's Signature: _____

02/14/2008

IF YOUR ATTORNEY OR ANOTHER PARTY INTENDS TO REQUEST INFORMATION ON YOUR BEHALF, PLEASE COMPLETE THE RELEASE AUTHORIZATION SECTION BELOW.

RELEASE AUTHORIZATION

I, _____ / _____
(PLEASE PRINT NAME) (PLEASE SIGN NAME)

hereby authorize the West Virginia Division of Motor Vehicles to release any of my information found within the Division's records to:

West Virginia Wing - Civil Air Patrol

(Individual name and Company name, if applicable)

ALL REQUESTORS FOR INFORMATION MUST COMPLETE THE REQUEST FOR DRIVING RECORDS FORM (DMV-101-PS-1) AND THIS FORM (DMV-101-PS-2) OR THE REQUEST WILL NOT BE PROCESSED. THE INDIVIDUAL RELEASED TO RECEIVE INFORMATION MUST INCLUDE A COPY OF THEIR GOVERNMENT ISSUED ID OR DRIVERS LICENSE. ALL REQUESTS FOR INFORMATION MUST HAVE THIS FORM COMPLETED OR THE REQUEST MAY NOT BE PROCESSED.

PLEASE CHECK APPROPRIATE FEE

- \$5.00 - DRIVING RECORD WITH DRIVER'S LICENSE NUMBER
- \$5.00 – CERTIFIED DRIVING RECORD WITH DRIVER'S LICENSE NUMBER
- \$6.00 - DRIVING RECORD WITHOUT DRIVER'S LICENSE NUMBER
- \$6.00 – CERTIFIED DRIVING RECORD WITHOUT DRIVER'S LICENSE NUMBER
- \$5.00 – MESSAGE FORWARDING SERVICE
- \$.25 PER PAGE – COPY OF SUSPENSION/REVOICATION/DISQUALIFICATION FILE

ADMINISTRATIVE HEARING DOCUMENT FEES

- \$1.50 PER PAGE – PRODUCTION OF ORIGINAL TRANSCRIPT OF HEARING
- \$.50 PER PAGE – COPY OF EXISTING TRANSCRIPT OF HEARING
- \$30.00 – COPY OF RECORDED TESTIMONY IN CD FORMAT
- \$25.00 – COPY OF RECORDED TESTIMONY IN CASSETTE FORMAT
- \$15.00 – COPY OF VIDEO TAPE SUBMITTED INTO EVIDENCE